Town of Lyonsdale
PO Box 144
Port Leyden, NY 13433
Phone 315-348-8249

March 10, 2026 Town Board Meeting

Board Members in Attendance:
Nancy O'Brien Dailey Supervisor
Keith Todd Council Person
Megan Krokowski Council Person
Edward Farr Council Person

Board Members Absent:
Kate O'Brien Council Person

Others in Attendance:
Kenny Mooney Highway Superintendent
Terrie Ripp Town Clerk

Community Members in Attendance:
Ward Dailey

Town Board meeting was called to order by Nancy O'Brien Dailey @ 6:00 pm.

Old Business:

- Minutes from February's meeting were read and accepted.
  Motion to accept: Keith Todd
  Seconded: Ed Farr
  Ayes: 4
  Nays: 0

- The snow and Ice agreement received for payment of services at the Fowler Rd parking area has been sent to the lawyer to review before obtaining a signature.

- McRez slaughter House PILOT was reviewed. There are inaccurate statements noted in the documents such as stating Lyons Falls will be the recipient of funds. Also, the size and cost of the project are not accurate within the documentation. After speaking to the county, they realize the incorrect information. Also IDA was not aware that he has not yet met his obligations of the conditions of the site plan review.

New Business:

- Nancy reported that she and Kate met with Donna Dolhof and Jeff Hoskins from the Village of Lyons Falls as well as Matt Cooper and Associates regarding the water district.

- There is funding available from the county for the PER (preliminary engineering report) and WIIA grant application in the amount of $19,000.00. Nancy and Donna will sign paper work on 03/11/2026.
  Motion to accept: Keith Todd
  Seconded: Ed Farr
  Ayes: 3 With Megan Krokowski recusing herself from the vote due to her employment with the county.
  Nays: 0

- Nancy reported the IMA for Port Leyden is being drafted.

- The Bond Anticipation Note (BAN) for $650,000.00 with a 3.75% interest rate was adopted with resolution # 33. This will be used for Lyonsdale Water District 1 until the grant monies come in. This was filed with the lawyer.
  Motion to adopt: Megan Krowkowski
  Seconded: Edward Farr
  Ayes: 4 with one member being absent.
  Nays: 0

- Nancy reported that the County may have a bull dozer coming up for bid as well as a Tandem International truck with rolled plow and sander. Kenny will check this out.

- Highway Department report:
  - Kenny reports the mowing tractor is in for repair of the front end.
  - Flooding occurred on the Moose River Road near where they logged it off. The issue was taken care of but there may be drainage issues in that section due to the logging.

- Clerk Report:
  - It was confirmed that Town of Lyonsdale web site is ADA compliant.
  - Docupet was discussed. This is a computer program that tracks dog licenses and renewals. The board felt that the cost would be much greater than the revenue generated by dog licenses. The clerk has created an excel spread sheet for tracking.
  - There is a digitalization grant available that the clerk will check into. This will help preserve our town records. Upon research it was found that fiscal records need to be kept for 6 years while vital statistics are permanent. Nancy will review this further.

- Dog control laws were sent to each board member for review as the town of Lyonsdale doesn't currently have any. The dog control officer Craig Jenks states he is following the Ag and Markets laws which are inadequate for his needs.

- The town received the completed Dog Control officer Inspection Report and the services were rated satisfactory.

- The Town of Lyonsdale wishes to file a Road Hazard Law. There will be a public hearing to discuss this on April 14, 2026
  Motion to proceed: Megan Krokowski
  Seconded: Keith Todd
  Ayes: 4
  Nays: 0

- Nancy reported the town received a payment of $33,336.58 for snow and ice payment.

- JCAP received a grant in the amount of $493.86

Highway Abstract **3** 26.18 to 26.25 were reviewed for payment as well as General Abstract **3** 26.23 to 26.40
Motion to approve payment: Keith Todd
Seconded: Megan Krowkowski
Ayes: 4
Nays: 0

The next scheduled Board Meeting will be April 14, 2026 @ 6:00pm. This meeting will include a Public Hearing to discuss the Road Hazard Law.

The meeting was adjourned @ 7:28 pm
Motion to adjourn: Megan Krowkowski
Seconded: Ed Farr
Ayes: 4
Nays: 0

Respectfully Submitted By

Terrie Ripp 04/14/2026

Terrie L Ripp Date